

Wye Forest Federation

Redbrook Church of England Primary School
St Briavels Parochial Church of England Primary School



Class Split Policy

This policy was agreed by the Full Governing Body on: (and supersedes all previous policies relating to this area)	13.3.2025
Implemented:	March 2023
Revised	March 2025
Review date:	March 2027

Aims and expectations

The aim of this policy is to ensure clarity for staff and parents in the criteria and considerations given to splitting of classes at St Briavels Parochial C of E Primary School.

Introduction

The PAN for each year group at St Briavels Parochial C of E Primary School is 20 children which are split across 5 classes. This means that during any child's journey through our school, their year group will be split at least twice to accommodate class sizes of 30 children. It is anticipated that they will be split once during Key Stage 1 and once during Key Stage 2, however this does not preclude decisions that may better support particular cohorts of children. Whenever a year group is split across two classes, all children will have full access to the learning that they are entitled to for their year group regardless of the class they are in. It is anticipated that this ensure there is no advantage nor disadvantage to being in one class or another. The school will undertake regular monitoring to ensure this equitable across both classes

The process

During term 5, the school will review the current year group splits taking into account class sizes, needs of children and staff expertise.

Teachers will split the year groups affected by age.

Parents may be invited to a meeting with the class teacher during term 6 to be informed of the school's decision and to discuss any concerns they may have.

The class split from Key Stage 1 will remain the same for the future split in Key Stage 2.

Where a child has joined the school between class splits, they will be placed where a space exists.

If more than one child has joined the school between class splits, they will be placed where places exist based on their date of birth.

Where there are exceptional circumstances (eg safeguarding issues, children from multiple births, access issues) the Class Teacher and Executive Headteacher will work with parents to ensure the policy is adhered to where possible.

The role of the Executive Head Teacher

The EHT will meet with the class teachers to discuss the class splits and ensure they meet the policy requirements.

They will discuss with the class teachers where exceptional circumstances may arise and these families will be contacted for a further discussion.

The EHT will undertake regular monitoring to ensure learning is equitable across both classes and children are receiving learning according to their year group.

This policy will be monitored and reviewed as required but at least every two years.