WYE FOREST FEDERATION ST.BRIAVELS AND REDBROOK PRIMARY SCHOOLS

Name of Policy __SEN Offer_____

Date_____

Review Date_____

Signed_____(Executive Headteacher)

Signed_____(Chair of Governors WFF)

Date of Review:_____

Date of Review:_____

Date of Review:_____

Date of Review:_____

Striving to Be the Best we can Be

Wye Forest Federation

Special Educational Needs Information Report

for children with Additional Needs or Special Educational Needs

How will I know if my child needs extra help and what should I do if I think my child may have special educational needs?

If you have any concerns please contact your class teacher, but it is likely that your teacher will have already contacted you if they are concerned about your child's academic welfare. In our Federation you don't need to wait for a 'parents evening' all teachers have regular contact with Mrs Kilty to review the needs of the children, therefore any issues will be addressed as soon as they can be.

How will The Federation support my child?

The level of support your child will receive will depend on their needs. Some children may require some support within the class without needing to be added to the SEN register. However, if we decide that your child does need to be added to the SEN register, you will be informed immediately. We use teaching assistants and differentiated work programmes to support children primarily, but please look at the SEN policy to see a more detailed breakdown.

How will the curriculum be matched to my child's needs?

During the school day, work will be adapted by the teacher, so that it meets the individual needs of your child. Both the teachers and teaching assistants support groups and individual children while they are working.

How will both you and I know how my child is doing and will you help me support my child's learning?

If your child has been added to the SEN register they will have a My Plan or My Plan+. This is written and reviewed by the child's class teacher and has input from the child, TA's and the Federation SENCO. The My plan has targets and will be shared with you once a term. Your child's teacher is available at any time to discuss these targets. Please look at our sample My plan.

What is an Education, Health & Care plan (EHC)?

A very small minority of children will have a complex SEN needing significantly higher levels of support. If this happens our SENCO with make a request to

the local authority for a full assessment of the child's needs. The local authority will then draw up an EHC plan if they agree the child's needs are significant enough. The plan will provide a legally required higher level of support and will ensure long term support for the child and will be reviewed annually.

What support will there be for my child's overall wellbeing?

At the Wye forest Federation a child's wellbeing is supported at many different levels and in many different ways. Our Federation has its vision of "Striving to be the best we can be." supported by our four core values of Respect, Compassion, Resilience and Courage which are referred to in whole school worship and throughout the child's time at school. Each class also has its own set of rules. We also have buddies for the reception children when they first start at school.

We have an allocated safeguarding officer and all staff are trained in safeguarding procedures to help us identify and protect any vulnerable children or situations.

When a child has medical needs we will put together an IHC plan together with parents, school nurse, class teacher and SENCO. When the initial meeting is held we would also look at any staff training that may be needed for this particular case.

Which specialist services and expertise are available at or accessed by The Federation?

We can refer children to the following external agencies:

Parent partnership

Early Help

Speech Therapist

Educational Psychologist

Social Services

Family Support worker

Advisory teaching service

Children's Mental Health Service

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Behaviour Support Service

As a Federation we can offer:

SENCO and Safeguarding Officer

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Which training have the staff supporting children with SEND completed?

Staff training needs are regularly assessed. Recently staff have had training on updated safeguarding issues, new curriculum, maths support for children with SEN, dyslexia awareness training, first aid anaphylaxis and asthma training.

How will my child be included in activities outside the classroom including school trips?

All school trips require a risk assessment and most trips will be pre visited by teachers to check their suitability. For children with significant needs, the trip may require an additional risk assessment involving parents to ensure they are able to take part in the trip successfully.

How accessible is the school?

Please see our accessibility policy.

How does the Wye Forest Federation prepare and support my child to join the school and transfer to a new one?

There is a recognised program of transition from our federation playgroup in St.Briavels into both reception classes. For children who do not attend St.Briavels playgroup a home visit or visit to another nursery/playgroup will be arranged.

If a child enters the Federation with an EHCP or recognised disability extra meetings will be held with parents and health care professionals if necessary.

When moving to another school children on the SEN register may require extra transfer visits. The SENCO has links with Y7 transition leaders at most local secondary schools. If a My Plan+ is in place, staff from the new school will be invited to a meeting so that parents and professionals can have an opportunity to speak together.

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How are the Federation resources allocated and matched to the children's special educational needs?

Where children have an EHCP we allocate resources appropriately and carefully. This may include the allocation of 1:1 support, allocation of external agency support, time to work with the SENco, the class teacher & teaching assistant. If your child is on the SEN register at a school support level then resources allocated are at the discretion of school / the class teacher. This will usually include differentiated planned work to the child's individual level, occasional or regular teacher / TA support in small groups or 1:1 situations and regular monitoring of the My Plan targets.

How is the decision made about what type and how much support my child will receive?

If your child has an Education, Health & Care plan then the official documentation will specify how much support time your child will need. If your child has an EHC plan then we will also hold annual meetings with you, to ensure the plan is still relevant and appropriate for your child's needs.

How are parents involved at the Wye Forest Federation? How can I be involved?

At the Wye Forest federation we understand that you have a valuable understanding of your child's needs and wishes. Our aim is to involve you in every decision making process. The SENCo is available for appointments on both sites and can also be emailed.

Who can I contact for further information?

At the Wye Forest Federation your first point of contact should *always* be the class teacher. If your child has an official EHC or statement then the SENCO will oversee the implementation of this plan in school.